## **Privacy Policy**

Welcome to the VANDRUNICK V.O.F. ("VANDRUNICK") privacy notice. VANDRUNICK respects your privacy and is committed to protecting your personal data. This privacy notice will inform you as to how we look after your personal data when you visit our website (regardless of where you visit it from) and tell you about your privacy rights and how the law protects you.

Please also use the Glossary to understand the meaning of some of the terms used in this privacy notice.

## **Important Information And Who We Are**

This privacy notice aims to give you information on how we collect and process your personal data through your use of this website, including any data you may provide through this website when you sign up to our newsletter or purchase a product.

This website is not intended for children and we do not knowingly collect data relating to children. It is important that you read this privacy notice so that you are fully aware of how and why we are using your (personal) data. This privacy notice supplements the other notices and is not intended to override them.

#### **Contact Details**

If you have any questions about this privacy notice, including any requests to exercise your legal rights, please contact us: email address:info@vandrunick.com

You have the right to make a complaint at any time to the Dutch DPA, authority for data protection issues (www.autoriteitpersoonsgegevens.nl). We would, however, appreciate the chance to deal with your concerns before you approach the Dutch DPA so please contact us in the first instance.

If you wish to update or delete your personal information, you can always modify and delete all the personal information found in the "My Account" page. If you prefer that we do not email you to inform you about our events, new items or tell you of promotional offers, you may unsubscribe at any moment for our newsletter. If you have any question concerning your personal information please contact us.

## Changes To The Privacy Notice And Your Duty To Inform Us Of Changes

It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us.

## **Third-Party Links**

This website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy

statements. When you leave our website, we encourage you to read the privacy notice of every website you visit.

#### The Data We Collect About You

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data). We may collect, use, store and transfer different kinds of personal data about you which we have grouped together follows:

- Identity Data includes: first name, maiden name, last name, username or similar identifier, title, date of birth and gender.
- Contact Data includes: billing address, delivery address, email address and telephone numbers.
- Financial Data includes bank account and payment card details. We as a company do not store Financial Data from our customers and clients. We process through 3rd party payment gateways, Ideal and PayPal.
- Technical Data includes internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices you use to access this website.
- Profile Data includes your username and password, purchases or orders made by you, your interests, preferences, feedback and survey responses.
- Usage Data includes information about how you use our website, products and services.
- Marketing and Communications Data includes your preferences in receiving marketing from us and your communication preferences.

We do not collect any Special Categories of Personal Data about you (this includes details about your race or ethnicity, religious or philosophical beliefs, sexual orientation, political opinions, trade union membership, information about your health and genetic and biometric data). Nor do we collect any information about criminal convictions and offences.

## **How Is Your Personal Data Collected?**

We use different methods to collect data from and about you including through:

- Direct interactions. You may give us your Identity and Contact by filling in forms or
  by corresponding with us by post, phone, email or otherwise. This includes personal
  data you provide when you: apply for our products or services, create an account on
  our website; subscribe to our service or publications; request marketing to be sent to
  you; enter a competition, promotion or survey; give us some feedback; or enter a
  competition.
- Automated technologies or interactions. As you interact with our website, we may automatically collect Technical Data about your equipment, browsing actions and patterns. We collect this personal data by using cookies, and other similar technologies. We may also receive Technical Data about you if you visit other websites employing our cookies.

- Third parties or publicly available sources. We may receive personal data about you from various third parties and public sources as set out below.
- Technical Data from the following parties:
- 1. analytics providers such as Google, based inside and outside the EU
- 2. advertising networks such as Facebook, Instagram and Pinterest based inside and outside the EU
- 3. Contact, Financial and Transaction Data from providers of technical, payment and delivery services such as Ideal, PayPal.
- 4. Identity and Contact Data from publicly availably sources.

## **How We Use Your Personal Data**

We will only use your personal data when the law allows us to. Most commonly, we will use your personal data in the following circumstances:

Where we need to perform the contract we are about to enter into or have entered into with you.

Where it is necessary for our legitimate interests (or those of a third party) and your interests and fundamental rights do not override those interests.

Where we need to comply with a legal or regulatory obligation.

Generally we do not rely on consent as a legal basis for processing your personal data other than in relation to sending third party direct marketing communications to you via email or text message. You have the right to withdraw consent to marketing at any time by contacting us.

## Purposes For Which We Will Use Your Personal Data

We have set out below, a description of the ways we plan to use your personal data.

To register you as a new customer, to manage our relationship with you which will include: Notifying you about changes to our terms or privacy policy, asking you to leave a review or take a survey, profile, marketing and communications. To performance of a contract with you, necessary to comply with a legal obligation and necessary for our legitimate interests.

To enable you to partake in a prize draw, competition or complete a survey.

To administer and protect our business and this website including troubleshooting, data analysis, testing, system maintenance, support, reporting and hosting of data for running our business, provision of administration and IT services, network security, to prevent fraud and in the context of a business reorganisation or group restructuring exercise.

To deliver relevant website content and advertisements to you and measure or understand the effectiveness of the advertising we serve to you.

To use data analytics to improve our website, products/services, marketing, customer relationships and experiences to keep our website updated and relevant, to develop our business and to inform our marketing strategy.

To make suggestions and recommendations to you about goods or services that may be of interest to you to develop our products/services and grow our business.

We strive to provide you with choices regarding certain personal data uses, particularly around marketing and advertising.

### **Promotional Offers From Us**

We may use your Identity, Contact, Technical, Usage and Profile Data to form a view on what we think you may want or need, or what may be of interest to you. This is how we decide which products, services and offers may be relevant for you (we call this marketing).

You will receive marketing communications from us if you have requested information from us or purchased goods or services from us and if you provided us with your details when you entered a competition or registered for a promotion and, in each case, you have not opted out of receiving that marketing.

# **Third-Party Marketing**

We will get your express opt-in consent before we share your personal data with any company outside VANDRUNICK for marketing purposes.

## **Opting Out**

You can ask us or third parties to stop sending you marketing messages at any time by logging into the website and checking or unchecking relevant boxes to adjust your marketing preferences or by following the opt-out links on any marketing message sent to you or by contacting us during office working hrs time.

## **Cookies**

You can set your browser to refuse all or some browser cookies, or to alert you when websites set or access cookies. If you disable or refuse cookies, please note that some parts of this website may become inaccessible or not function properly.

## **Change Of Purpose**

We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose. If you wish to get an explanation as to how the processing for the new purpose is compatible with the original purpose, please contact us.

If we need to use your personal data for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

Please note that we may process your personal data without your knowledge or consent, in compliance with the above rules, where this is required or permitted by law.

#### **Disclosures Of Your Personal Data**

We may have to share your personal data with the parties set out below for the purposes set out above.

- Internal Third Parties as set out in the Glossary
- External Third Parties as set out in the Glossary
- Specific third parties are listed in the Glossary under SPECIFIC THIRD PARTIES.

Third parties to whom we may choose to sell, transfer, or merge parts of our business or our assets. Alternatively, we may seek to acquire other businesses or merge with them. If a change happens to our business, then the new owners may use your personal data in the same way as set out in this privacy notice.

We require all third parties to respect the security of your personal data and to treat it in accordance with the law. We do not allow our third-party service providers to use your personal data for their own purposes and only permit them to process your personal data for specified purposes and in accordance with our instructions.

### **International Transfers**

We do not transfer your personal data outside the European Economic Area (EEA).

### **Data Security**

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. In addition, we limit access to your personal data to those employees, agents, contractors and other third parties who have a business need to know. They will only process your personal data on our instructions and they are subject to a duty of confidentiality.

We have put in place procedures to deal with any suspected personal data breach and will notify you and any applicable regulator of a breach where we are legally required to do so.

#### **Data Retention**

How long will you use my personal data for? We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from unauthorised use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

# **Your Legal Rights**

Under certain circumstances, you have rights under data protection laws in relation to your personal data. You can:

- Request access to your personal data.
- Request correction of your personal data.
- Request erasure of your personal data.
- Object to processing of your personal data.
- Request restriction of processing your personal data.
- Withdraw consent.

If you wish to exercise any of the rights set out above, please contact us.

What we may need from you

We may need to request specific information from you to help us confirm your identity and ensure your right to access your personal data (or to exercise any of your other rights). This is a security measure to ensure that personal data is not disclosed to any person who has no right to receive it. We may also contact you to ask you for further information in relation to your request to speed up our response.

# Time limit to respond

We try to respond to all legitimate requests within one month. Occasionally it may take us longer than a month if your request is particularly complex or you have made a number of requests. In this case, we will notify you and keep you updated.

### Glossary

### LAWFUL BASIS

Legitimate Interest means the interest of our business in conducting and managing our business to enable us to give you the best service/product and the best and most secure experience. We make sure we consider and balance any potential impact on you (both positive and negative) and your rights before we process your personal data for our legitimate interests. We do not use your personal data for activities where our interests are overridden by the impact on you (unless we have your consent or are otherwise required or permitted to by law). You can obtain further information about how we assess our legitimate interests against any potential impact on you in respect of specific activities by contacting us. Performance of Contract means processing your data where it is necessary for the performance of a contract to which you are a party or to take steps at your request before entering into such a contract.

Comply with a legal or regulatory obligation means processing your personal data where it is necessary for compliance with a legal or regulatory obligation that we are subject to.

# **THIRD PARTIES**

#### **External Third Parties**

- Service providers [acting as processors] based NL who provide IT and system administration services. Professional advisers acting as processors including lawyers, bankers, auditors and insurers based in the NL who provide [consultancy, banking, legal, insurance and accounting services].
- Belastingdienst, tax authority of the Netherlands, regulators and other authorities [acting as processors or joint controllers] based in The Netherlands who require reporting of processing activities in certain circumstances.

# YOUR LEGAL RIGHTS

# You have the right to:

Request access to your personal data (commonly known as a "data subject access request"). This enables you to receive a copy of the personal data we hold about you and to check that we are lawfully processing it.

Request correction of the personal data that we hold about you. This enables you to have any incomplete or inaccurate data we hold about you corrected, though we may need to verify the accuracy of the new data you provide to us.

Request erasure of your personal data. This enables you to ask us to delete or remove personal data where there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal data where you have successfully exercised your right to object to processing (see below), where we may have processed your information unlawfully or where we are required to erase your personal data to comply with local law. Note, however, that we may not always be able to comply with your request of erasure for specific legal reasons which will be notified to you, if applicable, at the time of your request.

Object to processing of your personal data where we are relying on a legitimate interest (or those of a third party) and there is something about your particular situation which makes you want to object to processing on this ground as you feel it impacts on your fundamental rights and freedoms. You also have the right to object where we are processing your personal data for direct marketing purposes. In some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms.

Request restriction of processing of your personal data. This enables you to ask us to suspend the processing of your personal data in the following scenarios: (a) if you want us to establish the data's accuracy; (b) where our use of the data is unlawful but you do not want us to erase it; (c) where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims; or (d) you have objected to our use of your data but we need to verify whether we have overriding legitimate grounds to use it.

Request the transfer of your personal data to you or to a third party. We will provide to you, or a third party you have chosen, your personal data in a structured, commonly used, machine-readable format. Note that this right only applies to automated information which you initially provided consent for us to use or where we used the information to perform a contract with you.

Withdraw consent at any time where we are relying on consent to process your personal data. However, this will not affect the lawfulness of any processing carried out before you withdraw your consent. If you withdraw your consent, we may not be able to provide certain products or services to you. We will advise you if this is the case at the time you withdraw your consent.